

MISSOURI STATE CAPITOL COMMISSION
MEETING MINUTES (DRAFT)
Open Session
May 15, 2013

The Missouri State Capitol Commission was called to order by Cathy Brown, Director of the Division of Facilities Management, Design and Construction, at 1:10 p.m. in Hearing Room 7, Missouri State Capitol Building.

The following members were present: Harold Caskey; Representative Pat Conway; Steve Davis; Representative Tom Flanigan; Jim Howerton; Senator Mike Kehoe; Dana Miller; Commissioner Doug Nelson

Five members constitute a quorum. Quorum met.

The following members were absent: Betty Hearnes; Senator Shalonn "Kiki" Curls; Ken McClure; Lt. Gov. Peter Kinder (ex officio)

The following project staff was present: John Dougan, John Cunning, Cathy Brown, Bob Priddy, Mark Hill, Cindy Layton, Larry Weber, Rodney Vessel, Dianne Beasley.

I. ORGANIZATION ISSUES

- Welcome – Cathy Brown, Director of Facilities Management, Design and Construction
 - Roll Call of Commission members
 - Welcome New Commission Members
 - Introduction of all members and support staff around the table.
 - Approve minutes from September 21, 2011 Meeting
- Motion to Approve September 21, 2011, Meeting Minutes
 - The September 21, 2011, meeting minutes were e-mailed to Commission members prior to the meeting for review. The Chair asked if there were any changes, suggestions etc. to the minutes.

Motion: The motion was made and seconded to approve the minutes from the September 21, 2011, meeting with no changes. All present in favor; none opposed. Motion carried. Minutes approved.

- Packet of Materials
 - Agenda
 - Updated Missouri State Capitol Commission Member List
 - Updated Support Staff List
 - Copy of September 21, 2011 Draft Meeting Minutes

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- Susan Blow Mural – Request from Wisconsin Historical Society Press
- Daughter's of the American Revolution Plaque – Action for Consideration
- Missouri Press Foundation & Association – Newspaper Features on history of art in Missouri Capitol
- Additional handouts:
 - Law Enforcement Officers Memorial Request
 - Missouri Alliance for Arts Education and Missouri Art Education Association Request
 - Copy of Senate Bill 470
 - MSCC (SSCC) Draft Guidelines from 2008

II. Election of Chair and Vice-Chair

- Nominations for Chair
 - Representative Flanigan nominated Dana Miller as Chair
 - Seconded by Senator Kehoe
- Vote for Chair
 - Vote to elect Dana Miller as Chair of the Missouri State Capitol Commission.

Motion: Motion was made and seconded to proceed. No discussion. All in favor. None opposed. Motion approved.

- Nominations for Vice-chair
 - Representative Flanigan nominated Harold Caskey as Vice-Chair.
 - Seconded by Senator Kehoe.
- Vote for Vice-chair
 - Vote to elect Harold Caskey as Vice-Chair of the Missouri State Capitol Commission.

Motion: Motion was made and seconded to proceed. No discussion. All in favor. None opposed. Motion approved.

Cathy Brown turned the meeting over to Chair Dana Miller.

Dana Miller said that she is honored to be the Chair of the Missouri State Capitol Commission and honored to serve with Harold Caskey.

III. MISSOURI STATE CAPITOL BOOK

- Financial Report - Jeff Barlow
- \$8,746.50 funds for the MSCC held by the Friends of the State Archives

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Dana Miller asked if there were any other questions on the financial report. There were none.

IV. OTHER BUSINESS

- Susan Blow Mural

- The Wisconsin Historical Society Press has requested permission to use a photograph of the Susan Blow mural in the Missouri Governor's Office in an upcoming issue of the Wisconsin Magazine of History. State Archives is requesting permission from the Commission to use photos from the Capitol Book. Wisconsin. This requires action by Commission.
- John Cunning said that the Commission should consider a preapproved permission form for future requests.
- Dana Miller said this is a common stipulation for requests and to make sure that credit is given for use of the photos.
- Dana Miller asked if there was any further discussion. None.

Motion: Motion was made and seconded to proceed. No discussion. All in favor. None opposed. Motion approved.

- Daughter's of the American Revolution (DAR) Plaque

- Action for consideration (2013-2014)

Cathy Brown said that this is a frequent request to honor the patriot war. The request from the MSCC allows the Daughter's of the American Revolution to add names each year to the plaque in the Capitol. Approval requires signature of the resolution on behalf of the MSCC for that to occur.

Signature required for resolution by chair on the resolution, Dana Miller. Chair asked if there was any further discussion. None.

Motion: Motion was made and seconded to proceed. No discussion. All in favor. None opposed. Motion approved.

- Missouri Press Foundation and Association (Newspaper Features)

- Request came from Dawn Kitchell to former Chairman Wayne Goode to request use of the art from the Capitol book.
- John Dougan said that State Archives receives frequent requests to use the photos from the book. Need a preapproved courtesy line for a preapproved process to allow usage of the photos when requests are made.
- Chair asked if there was any further discussion. There was none.

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Motion: Motion was made and seconded to proceed. No discussion. All in favor. None opposed. Motion approved.

- State Archives – Brian Rogers from State Archives requested use of the Capitol Book Photos
 - Dana Miller asked if this item is related to the photos from the Capitol Book. Cathy Brown confirmed that this request is related to the photos in the book. The MSCC approved an MOU by unanimous decision at the last meeting held on September 21, 2011. During the transition, the document did not get signed by then Chair, Wayne Goode. As a matter of formality, the new Chair, Dana Miller, should sign the document.
 - Cathy distributed copies of the MOU for review by the members prior to the signing of the document by the Chair.
 - Since the MOU was previously approved at a previous meeting, there is no need to vote to approve again. Dana Miller asked if there was any further discussion. None.

- Capitol Preservation Funding – Dana Miller
 - Dana Miller said that there has been some money released with a short window to use the funds and would like to discuss use of the funds in this meeting. Dana deferred to Cathy Brown to lead the discussion and asked Representative Flanigan if he had anything to add.
 - Representative Tom Flanigan suggested working together to get some projects started for a study of the Capitol structure and interior renovation.
 - Cathy said that the Governor has released \$125,000 to the MSCC in the form of general revenue dollars to use for expenses associated with the Commission for FY2013.
 - Dana Miller discussed using the \$125,000 to initiate a new study of the Capitol to expand to the 2009 study of the Capitol to include the interior needs and renovations. Dana referred to the study done by Tom Sater while he was in OAFMDC. The Capitol Study was done in 1998 by Stauder Architecture. Tom Sater said this was a year-long comprehensive study of the Capitol. Cathy Brown said there was a study of the exterior stone of the Capitol done in 2009 by ABS Consulting, which cost \$758,000.
 - Senator Kehoe asked if there is a list of prioritized needs for the Capitol. Cathy Brown said there is a list in HB19. Discussed several issues that the money could be used for including repair of windows to repair leaks to stop further deterioration. Need to decide what needs to be done first.
 - Commissioner Nelson said that an updated list of priorities for the Capitol will be sent to the MSCC. He said that it will cost about \$1.5 M for an updated study of the Capitol, which has been discussed. Through appropriation process, there is a backlog of \$662 M of backlog for deferred maintenance and repair issues. The challenge of the MSCC is the power of the Commission as it relates to the capital improvement budget and the role of the Office of Administration and the Governor. Cathy Brown will provide a report of improvements made to the Capitol building in the last five years.

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- Senator Kehoe asked if an RFP needs to be done for another study. Commissioner Nelson said that the concern is whether another study is needed. Needs have been addressed in previous studies. He said that the problem is getting a bid prepared, awarded and completed by the end of the fiscal year. The money cannot be carried over into the next fiscal year.
- Dana Miller asked if there are any small projects that can be completed to use these funds before end of fiscal year. The Veterans Memorial needs repaired. The \$125,000 is not a lot of money with a short timeframe. The focus can be on the Capitol grounds and the Veterans Memorial.
- Steve Davis asked that the House Lounge be noted as a possible use for the funds. Some work has been done, but there is still work that needs to be done. Dana Miller said that there is some humidity and dampness that can be addressed.
- Adam Crumbliss said that some updates that can be done such as improving the lighting and sound. Tom Sater did note previously some items that need to be done. Cost is unknown, but there are things that can be done with the money.
- Tom Sater said that the interior marble in the House Lounge could be addressed as well.
- Dana Miller said that there are other issues in the House Chamber as well, such as paint coming off and molding coming loose. Some repair was done years ago. There are other areas that also need to be addressed.
- Commissioner Nelson said that the challenge is for a purpose to use the \$125,000. After session, OA is looking at refurbishing all of the wood in the Senate Lounge, which is a cost to OA and FMDC. Other items that will be addressed are replacing carpet in hearing rooms. Also, the ceiling around the medallion in the Governor's office is cracking. Every area in the Capitol has needs. The question is how to differentiate the \$125,000 funds from the OA and FMDC budget. Option is to add the funds toward addressing these issues. Representative Flanigan asked about what can be done in the time allotted.
- Dana Miller asked if there is a way to flag the funding to use when needed so it isn't lost.
- Jim Howerton said that it is almost impossible to get a major project approved and launched in this timeframe.
- Representative Conway asked if there have been any discussions in the last year about getting more information on the condition of the Capitol to fund some Internet informational items that could be completed over the next six to twelve months. Dana Miller clarified that an informal working group met a few times last summer to discuss problems that need to be addressed in the Capitol. The group discussed using avenues that are free such as Face book, Twitter, and others to promote the building. Discussed developing a digital video display of the Capitol. The House Communications department put together a video of interviews with several members of the Commission that has not been released. An option would be to use some of this funding toward this effort.

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- Senator Kehoe asked about the flexibility of the funds. Commissioner Nelson said that in order to use the funds, the work needs to be complete by the end of the fiscal year. The appropriation cannot be carried over into the next fiscal year.
- Dana Miller asked about the RFP process and the threshold for bidding if under a certain dollar amount. Commissioner Nelson responded that there are options and discussed the procedures for phone bids, under \$3,000 process, and under \$25,000 process. FMDC also has a vehicle to use rapid response bids for maintenance and repair projects under \$100,000. Maintenance and repair requires design and planning.
- Dana Miller asked about using some of the money to replace recycle containers and trash containers in the building.
- Tom Sater brought up the issue of using the gallery to display the Governor's portraits on either side of the stairs. This issue has been brought up at previous meetings.
- Dana Miller asked if anyone wanted to make a motion to proceed with preparing a list of items to use the \$125,000 appropriations funds for small projects in the Capitol. Discussion of what do put on the list.
- Bob Priddy suggested repairing or replacing the bench in the right hallway that has been carved on, which is an eyesore.
- John Dougan from State Archives asked about installing a kiosk. He would be willing for State Archives to contribute to the project. Could get started on what going to do long term.
- Tom Sater asked that a study of the Governor's Gallery be done by the Office of Administration to address lighting and seating for the area. Would probably be under \$100,000 for conservation of fine arts.

MOTION: Motion was made and seconded for the Office of Administration to prepare a short list of projects for review to use the \$125,000 funds. All in favor. None opposed.

- Update on Hall of Famous Missourians –Dana Miller
 - Dana Miller said she has reviewed previous notes from meetings regarding the Hall of Famous Missourians.
 - Commissioner Nelson said that the Board of Public Buildings delegated authority to the Missouri State Capitol Commission to address issues that come up regarding the Capitol and the Hall of Famous Missourians. The Board of Public Buildings is composed of the Governor, the Lt. Governor, the Secretary of State, the State Auditor, and the Attorney General. Former Chair, Wayne Goode, attempted to develop a policy to address issues relating to the Hall of Famous Missourians. The Commissioner asked Cathy Brown to distribute the draft policy that addresses qualifications for the Hall of Famous Missourians. Everyone involved needs to be educated and issues discussed so that everyone is comfortable with what is done. Commissioner Nelson would like to see the

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- Commission adopt a policy for the art in the Capitol and how the Hall of Famous Missourians is handled.
- Dana Miller said that the Commission previously worked on drafting a policy, but the policy was never adopted. There are currently 106 busts in the Hall of Famous Missourians.
- Action is to review the policy and discuss at the next meeting probably in September.
- By statute, the Commission is supposed to meet four times a year. Senator Kehoe said that these kinds of issues seem to linger.

- House Lounge Repair – Dana Miller
 - Cathy Brown has knowledge of the repairs done in the House Lounge.
 - Steve Davis said that this issue has been on the agenda by his request. No additional repairs other than what was previously discussed. The possibility of turning the House Lounge into a museum has been discussed. It is appropriate to reassess where we are with repairs and what needs to be done for the short list that can be done quickly. Other issues can be deferred until the next meeting.
 - Dana Miller said that this issue will be kept on the agenda for the next meeting.
 - Senator Kehoe asked about the possibility of turning the House Lounge into a museum for the public.
 - Commissioner Nelson said that this option will be considered. He again reiterated that suggestions for the short list should be given to Cathy Brown so she can put together the list.
 - Jim Howerton said that once the project list is completed a decision can be made.
 - Commissioner Nelson said that the Office of Administration will work with the Commission on the short list and provide thoughts.

- Discussion of Future Events – Dana Miller
 - 100th Anniversary of Laying of Cornerstone (June 24, 2015)
 - Dana Miller said that the Commission is tasked with preparing something for the anniversary.
 - The Groundbreaking event was held last week.
 - Dana asked if the Commission had discussed this topic previously at any meetings.
 - Cathy Brown said that this topic has been on previous agendas.
 - Tom Sater said that it is has been on the agenda as a reminder but never fully discussed.
 - Senator Kehoe said there are a series of 100th anniversaries in the next 10 years and suggested putting together a subcommittee for planning purposes to achieve milestones. The Capitol Building will be 100 years old. The facility needs protected, since it is the people's asset. These are tough times, but this committee needs to develop some projects.

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- Bob Priddy said that he has a program from the 75th anniversary of the Laying of the Cornerstone. A commemorative event is held every 25 years.
- Tom Sater said there is a picture of the event in the Capitol.
- Volunteers for the subcommittee are:
 - Dana Miller, Senator Kehoe, Representative Flanigan, Representative Conway, John Dougan, Commissioner Nelson. Other members and support staff are welcome to attend.

MOTION: Motion was made and seconded to approve development of a subcommittee to plan various milestones. All in favor. None opposed. Motion passed.

V. OLD BUSINESS

- Dana Miller asked if there was any old business to discuss.
- Bob Priddy said that he is working on the manuscript for the second Capitol book. The manuscript for the first book became so large that most of the Capitol information was pulled out, and the focus of the book became the artwork in the Capitol to reduce the size of the book. Bob met with University Press recently who asked if the Missouri State Capitol Commission was willing to subsidize the book similar to what was done with the first book. Bob told them that he did not know but that he would bring it up to the Commission. This could be a possible use of some of the \$125,000 appropriations. Bob recently went to Columbia to go through papers from Governor Hadley, who was the Governor when the fire occurred at the Capitol and got some nice pictures and documentation. Bob wanted to let the Commission know that he is beginning to work on the second book of the Capitol Building, in case the Commission is interested in supporting the second book.
- Bob Priddy said that a few days ago the Missouri Preservation had the Missouri preservation honor awards. The Capitol Book won a major award. Bob presented the program for the records.
- At the Capitol Groundbreaking ceremony, Governor Nixon presented Bob Priddy with a proclamation. Bob presented the proclamation to Cathy Brown for inclusion in the official files of the Commission.

VI. NEW BUSINESS

- Cathy Brown presented some additional requests that came in after the agenda was sent out.
 - Missouri Law Enforcement Officers Memorial
 - The Missouri Law Enforcement Association submitted a request before the Commission to request expansion of the Missouri Law Enforcement Memorial on

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the North side of the Capitol. Cathy distributed a drawing and a cost estimate to add onto the memorial. The drawing allows for the addition of two panels on the side of the existing monument to allow for additional names to be placed on the monument of officers that die in the line of duty as necessary. The group is bringing this request before the Commission to seek approval in keeping in the same historical significance of the area for consistency of the monument's presence. The organization's president, Sheldon Lineback spoke to the Commission on behalf of the association. The purpose of expansion is to add placards for officers with walls that come off the side and the opportunity to use the backside of the memorial for a total of 8 for future expansion.

Motion: Motion was made and seconded to proceed to allow the expansion of the Missouri Law Enforcement Officers Memorial. No discussion. All in favor. None opposed. Motion approved.

- Missouri Alliance for Arts Education and Missouri Art Education Association
 - The Missouri Alliance for Arts Education and Missouri Art Education Association worked with Senator Pearce. The group is requesting permission to display artwork and change out the artwork as needed. The group would like to install an exhibit of artwork in the hallway leading into the Senate Garage and House Garage from K-12 students that are chosen from the Art Youth Art Exhibit from each district. Display will be tactful with frames of the same shape. A velcro system will be used on the walls to display the art. The group will maintain the displays.

Bob Priddy said that if displays such as these are permitted in the Capitol, they should be contained to the basement area. Artwork in the Capitol should be of historical value as established by the original decoration committee.

Motion: Motion was made and seconded to proceed to allow the art exhibit in the hallway leading to the Senate and House Garage. No discussion. All in favor. None opposed. Motion approved.

FMDC Update – Cathy Brown

Projects completed during past four years:

- Cathy shared highlights of work done in the last four years to the Capitol Building. The roof was replaced in its entirety at a cost of \$2.5 M, repairs to soffit and the parapet. The West stairs project is complete at a cost of \$1.15 M. A complete electrical modification was done to replace the aging main switch gear, the main service feeds in the building, and the large panels in the basement that dated from the 1950s. This has increased capacity by 25 percent for expansion. The cost was \$3.6M. Replaced and installed a large generator at the ECC building that provides full backup power to the State Data Center and the Capitol

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Building, which was not available in the past. The cost was \$1.8M. In December 2012, the Capitol cafeteria renovation was completed at a cost of \$733K.

Upcoming Projects:

- Centaur Fountain
 - Moving forward and beginning the week of May 20th, work to replace all the stonework around the Centaur Fountain will begin. This dates back to the fountain installation in 1927. The stonework went in around 1968. This is all Carthage marble, which is similar to the Capitol. There has been patchwork done with the Carthage marble until it was no longer available; then the Indiana limestone was used. When the West stairs were built, Indiana Limestone was used. It eventually deteriorated. The West stairs were repaired using Batesville marble instead of the Indiana Limestone since it is much more durable. The Centaur statue was used in the World Fair. Hired the sculpture to recast the statue. This will replace all of the stone in a phased approach. First six weeks is Phase A; will demobilize after July 4 and then will remobilize to begin the rest of the work in its entirety. Will repair the stone and the walls around Centaur fountain and will be laying new concrete under the stone. It is a trip hazard and a liability to the State in its current condition. Will also replace the top cap around the site wall to make it safer and in compliance with building code by raising it four inches to make it taller and will have a ridge help avoid people sitting and standing on the wall. Will also do tuckpointing around the statue and the other vertical components as well. After Phase A and Phase B, the project will be completed in mid October of this year (2013) at a cost of \$928,000. The low bid was awarded to JCI, which came in under the State's estimate. The stone (Carthage marble) will be saved and reused as much as possible. Will be working carefully around July 4th activities. Cathy shared a visual of the area where the work is taking place. Cathy said that the trees around the Centaur fountain are coming to their end of life; the trees are Hawthorns with thorns; the trees will be replaced with new Hawthorn trees without thorns.
- HVAC Upgrade
 - HVAC upgrade for Capitol will be completed by mid-2015. Work will be phased and done around the legislative sessions. The cost of the project is \$3.2M allowable for construction. Just began design on the project. Replace/rebuild poorly working equipment and a new control system. In early design. The lead designer on this project was one of the first engineers on the original work in the 1970s. Jim Howerton asked if this project will solve the problems in the Senator's offices. Cathy said that as many air handlers will be replaced as can be done in the project. Cathy said that every effort will be made to accommodate and upgrade the system. Because of the need to get into ceilings, the project work will be done around sessions. Cathy compared this to the electrical upgrade. It is very much needed.
- Cathy said that these are the main two projects going on in the Capitol and asked if there are any questions.

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- West Steps
 - Senator Kehoe commented that the west steps look fantastic.

- Trees
 - Howerton asked about tree removal that had been discussed in previous meetings. Don't believe anything was concluded. Trees getting large and blocking view of the Capitol. Commissioner Nelson suggested that Capitol Grounds should be an agenda item for the next meeting to discuss further. There are several areas with large growth. Tom Sater said that Senator Goode asked him to do a study a few years ago, which was completed and submitted.

- Dana Miller asked if there were any further questions for Cathy.

- Electrical Upgrade and Generator Issues
 - Dana Miller asked about the electrical upgrade and generator issues in the past. Dana asked what the electrical project upgrade included. Cathy Brown said this is the replacement of the major pieces of equipment such as the switchgear, feeders, panels. The new ones are smaller with higher voltage. The major pieces were replaced. Rewiring was not addressed. Dana asked if rewiring would be another project to be addressed in the future. Cathy said that at this time, the concern is less now that the major feeds into the building have been addressed and antiquated equipment replaced. Commissioner Nelson said that for the next meeting-- will look at putting in \$50M in HB 19 for tuckpointing and window work and present to the Commission.

Other New Business:

- Donating to Commission – Tom Sater
 - Tom Sater called Facilities Management, Design and Construction to ask about donating a collection of books, souvenirs, files, and documents to the Commission that are related to the Capitol. Dana Miller discussed. There is a place in the State Museum for Capitol artifacts. The Commission does not have an office. Tom said he wished there was an office. China from the Hawthorne Dining Room in the Capitol was passed around.

- Public Display Donations – Dana Miller
 - Dana Miller discussed some historical documents that were donated to the House of Representatives. An agenda item for the next meeting will be discussion on a place to display items that citizens want to donate for display. John Dougan said that State Archives has a repository for documents. Plates are outside of the State Archive's policy. John Dougan said he has told the House of Representatives that the State Archives will take the documents. The Commission can accept the documents and then give the documents to the State Archives to store and display. The Commission has a 501c3 tax

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exempt status through the Friends of the State Archives. Bob Priddy said that Tom Sater may want to talk to the State Historical Society.

- John Cuning said that collections from the State Museum were moved to building by the Lewis and Clark State Office Building that used to be the State Surplus Property building where they can be maintained more effectively. It is a storage facility. The Department of Natural Resources has provided tours of the facility, but it is not open to the public on a regular basis. A tour can be arranged if interested.
- Representative Pat Conway thanked Cathy Brown and staff on behalf of himself and Representative Tom Flanigan for the tours provided for new legislators of the Capitol building. Would like to continue the tours through Veto Session. Representative Conway also said that the Commission should begin looking at long range goals. Would like to discuss more at the next meeting.
- Senator Kehoe suggested having a meeting in September 2013 between working sessions to discuss long-range plans. The subcommittee can meet a couple of times prior to the full meeting in September.
- Dana Miller asked if the subcommittee would like to schedule a meeting. A date will be scheduled. A full meeting will be scheduled the day before veto session.
- No other business.

Stand adjourned at 2:30 p.m.